

**Objective:**

To be associated with a firm, this provides career development opportunities and contributes in its progress through my knowledge and skill.

**Academic Qualifications:**

- **Master of Arts in English Literature (First class)** from **Indira Gandhi National Open University**
- **Master of Arts in Economics (Pass class)** from **University of Mumbai (Regular)**
- **Post Graduate Diploma in Human Resource Management (First class)** from **Welingkar's Institute of Management & Research, Mumbai**
- **Bachelor of Arts in Economics (First class)** from **V.G.Vaze College, under University of Mumbai**
- **HSC (First class)** from **V.G.Vaze College, under Maharashtra Board**
- **SSC (First class)** from **IES Secondary School under Maharashtra Board**

**Other Qualifications:**

- Certificate of Proficiency in MS Office 2007 WOW+ from NIIT in the year 2011
- Certified under TCS iON Digital Learning Hub in the course Career Edge- Knockdown the Lockdown in April 2020
- Certificate of Managing Open Online Courses by Delhi University in May 2020
- Certificate of Shakespeare's life and work by Harvard X, an online initiative of Harvard University in June 2020
- Participated in many national seminars , webinars, workshops
- Presented research papers on "Corporate Social Responsibility" and "Collective Bargaining" which was published in the journal of DAV College, Mumbai

**Working Experience:**

- Worked as a "**Telemarketing Executive**" in **Annvika Process Outsourcing, Thane** from December 2011 to February 2012
- Worked as an "**Assistant Teacher**" in **Saint Xavier's English High School, Thane** (Taught English and Social Studies) from March 2012 to January 2013
- Worked as an "**Assistant Teacher**" in **Trimurti English High School and Junior College, Thane (Taught English in Secondary section as well as in Junior College)** from June 2013 to November 2013
- Worked as a "**Visiting Lecturer**" in **V.G. Vaze College, Mulund, Mumbai** from July 2018 to January 2020
- Working as an "**Assistant Professor (Economics)**" in **VPM's R.Z. SHAH College, Mulund (East), Mumbai** since December 2013

**Courses Handled:** Bachelor of Commerce, Bachelor of Commerce (Accounting and Finance), Bachelor of Commerce (Banking and Insurance), Bachelor of Management studies, Bachelor of Arts, Bachelor of Mass media

**Subjects taught:** Business Economics, Micro and Macro Economics, Indian Economy, Central banking, Research Methodology, Principles of Management, Environment and Management of Financial Services

- Activities conducted** : 1) Conducted a session on “ **Resume & Covering Letter Writing**” for the TY students of VPM’s R.Z. SHAH COLLEGE
- 2) Conducted sessions on “ **How to crack interviews**” & “**Business & Email Etiquettes**” for the TY classes of VPM’s R.Z. SHAH COLLEGE
- 3) Hosted a national webinar on “**Nutrition and Health---Feel good, Be good and Look good**”
- 4) Also have been the host of many college events, webinars, etc

### **Personal Details**

Father’s name: **Deepak Mukherjee**

Date of birth: **25/3/1988**

Residential Address: **16/301, Vijay Park, Ghodbunder Road, Kasarvadavali, Opposite Big Mall, Thane(West), Thane-400615**

Nationality: **Indian**

Marital status: **Single**

Languages known: **English, Hindi, Marathi, Bengali**

Hobbies and Interests: **Dancing, Listening music, Watching Cricket Matches**

**I hereby declare that the information given herewith is correct to my knowledge and I will be responsible for any discrepancy.**

**Date: 21<sup>st</sup> April , 2021**

**With Regards,**

**Oindrila Mukherjee**